

CHECKLIST FOR AUTHORS



Please review all sections before submission !

1. General Information

- My article is original and is not under consideration elsewhere.
- All co-authors have agreed to the submission.

2. Structure and Content

- My article includes:
 - A clear and informative title.
 - The full name(s) and affiliation(s) of the author(s).
 - A biography (maximum 100 words per author).
 - An abstract in both French and English (150-200 words).
 - 5 to 8 keywords in both French and English.
 - My text contains between **15,000 and 35,000 characters** (approx. **5 to 12 A4 pages**, excluding notes).
 - My footnotes are numbered in Arabic numerals and placed at the end of the article.

3. Formatting and Layout

- The document is in **.docx format**.
- The font is **Times New Roman, size 12, single spacing**.
- I have not used excessive formatting (**plain text, with headings marked as Title1, Title2, Title3**).

4. Bibliographic References

- My references follow the **Chicago 17** style (see the editorial guidelines).
- Abbreviated citations in footnotes are fully developed in the final bibliography.

5. Illustrations and Tables

- Illustrations** (max. 12) are provided in **JPEG, minimum 300 dpi**.
- Each file is named **fig.1-AuthorName, fig.2-AuthorName...**
- Multiple images (e.g., before/after) are already assembled.
- Each figure is referenced in the text with:
 - A title beginning with **Fig. 1, Fig. 2, Fig. 3...**
 - A caption.
 - A photographic credit.

- Tables are numbered** and sent separately in **PDF format**.

6. Submission Process

- I have included my **name and contact details** at the beginning and end of the article.
- My article and illustrations are sent via **email or WeTransfer** to **edition@ceroart.org**.
- I have requested an **acknowledgment of receipt**.

7. Rights and Dissemination

- I retain my **copyright**, but I have obtained the necessary **reproduction rights** for all images used.
- I have signed and submitted the **rights transfer agreement** for publication on **OpenEdition**.
- If all boxes are checked, your article is ready for submission!**

For any questions, contact edition@ceroart.org.